## How to Access the Online Wills Planner

If you would like to create a plan for your future or need to make updates to an existing plan, the Online Wills Planner can help you get started. Watch the videos on **www.mtu.edu/planyourwill** to learn how to use the Wills Planner to create a plan that gives you peace of mind.

## 1. Visit www.mtu.edu/planyourwill

to get started. Please note that any information you provide in the online wills planner is strictly confidential. No one will know you are entering this information aside from yourself.

**2.** Click the "Create a New Account" button in the upper right-hand corner of the webpage. Enter your email address and additional account

	Create a New Account
Account Login User Name: (email) Password: Login Recover My Password	Getting Started If you would like to create a plan for your future or need to make updates to an existing plan, the Wills Planner can help you get started. Watch the videos below to learn how to use the Wills Planner to create the peace of mind that comes with having a plan. When you are ready to get started click on Login to Plan Your Will and create your personal settings. Learn More
Learn More About Pl	anning Your Will Online

information. Once you have successfully registered, check your email to activate your new account.

Michigan Technological University		
Wills Planning Center		My Settings Element Eleme
Blizzard Husky		
Wills Sections:	( Help	Overall Progress:
I. You & Your Family	Start Section	0% Complete
II. Your Contacts & Healthcare	Pending Section 1	Notes to My Attorney
III. Your Finances	Pending Section 1	Provide & Protect Resources
IV. Your Estate Plan	Pending Section 1	Gift Planner & Gift Attorney Access
		Create PDF for Printing

**3.** Log in with your new account at **www.mtu.edu/planyourwill.** You will now start to build your plan. There are 4 main sections: You and Your Family; Your Contacts & Healthcare; Your Finances; Your Estate Plan. Each section will prompt you with a set of questions, much like TurboTax.

**4.** Once you have completed all of the sections of the Online Wills Planning Center, you have two options:

- Provide your Gift Planner and Gift Attorney access to your Online Wills Planner

- Create a PDF for Printing to bring to your Gift Planner and Gift Attorney.

**Questions?** 

Karla Aho Director of Gift Planning 906-487-3325 kaho@mtu.edu



Michigan Tech Fund Office of Gift Planning 1400 Townsend Dr. Houghton, MI 49931 906-487-3325 Michigan Tech Fund Federal Tax ID Number: #38-1554664